

Crash Report Training



Presented by the Traffic Records Team at
The Utah Highway Safety Office

INTRODUCTION

What qualifies as a reportable crash-

- 1) Did the incident include one or more occurrences of injury or damage?**
- 2) Did the incident involve one or more motor vehicles?**
- 3) Of the motor vehicles involved, was at least one in transport?**
- 4) Did the unstabilized situation originate on a trafficway or did injury or damage occur on a trafficway?**

If the answer to these questions is “Yes” then this is a reportable crash

Crash Report

INVESTIGATING OFFICER'S REPORT OF TRAFFIC ACCIDENT

Page 1 of

TIME	DATE OF CRASH:		DAY OF WEEK		TIME		DLD NO		DPS CASE NUMBER						
	LE NOTIFIED	ARRIVED	COMPLETED	EMS NOTIFIED	ARRIVED	1ST SUBMIT TO UDPS	LAST SUBMIT TO UDPS	GENERATED	VEHICLES	LANES	WORK ZONE?	WORKERS?	FIELD DIAGRAM	VIDEO	PHOTOS

LANES:

Total number of lanes in the roadway on which this motor vehicle was traveling. **For undivided highways:** Total "thru" lanes in both directions (including continuous left-turn lanes & excluding designated turn lanes). **For divided highways: Total "thru" lanes** for the roadway (on which the motor vehicle under consideration was traveling). A divided highway is a facility that is **continuously separated by either a barrier or a raised/depressed median between the opposing directions of traffic.** Enter the number of lanes in one direction of the roadway if divided and total number of lanes if undivided roadway.

Crash Location

LOCATION	COUNTY		CITY OR TOWN	miles	of	LATITUDE	LONGITUDE
	ROAD, STREET, HWY CRASH OCCURRED					UDOT USE ONLY	
	LOCATION ON ROAD, STREET, HWY	feet	of				
	MILEPOST	tenth(s) of a mile	of Mile Post				

MILEPOST:

If mileposts are present along the road on which the crash occurred, **ALWAYS** indicate the distance from the nearest milepost in tenths of a mile (ex. MP 7.3). Also indicate whether the distance is north, south, east, or west of the milepost. If no mileposts are present along the road on which the crash occurred, leave the field blank.

LATITUDE & LONGITUDE:

Verify on Google Maps at the **actual crash site**. Make sure latitude is entered first and longitude is entered second.

Crash Codes

COLUMN 1

COLUMN 2

COLUMN 3

CODES	1	SEVERITY	26	LIGHT CONDITION	32	NON-MOTORIST LOCATION
	12	WORK ZONE TYPE	27	ROADWAY SURFACE CONDITION	33	HORIZONTAL ALIGNMENT
	13	WORK ZONE LOCATION	28	ROADWAY JUNCTION/FEATURE	34	VERTICAL ALIGNMENT
	22	MANNER OF COLLISION	29	ROAD JURISDICTION	35	PAVEMENT TYPE
	23	ROADWAY CONTRIBUTING CIRCUMSTANCES	30	NON-MOTORIST ACTION	36	LOCATION OF FIRST HARMFUL EVENT
	25	WEATHER CONDITION	31	NON-MOTORIST CONTRIBUTING CIRCUMSTANCES	37	FIRST HARMFUL EVENT

When crash reports are coded with “Unknown” or “Not Provided” we are not getting accurate data. There are very few instances where these codes can be accurately used.

Crash Codes

Column 1

CODES	1	SEVERITY
	12	WORK ZONE TYPE
	13	WORK ZONE LOCATION
	22	MANNER OF COLLISION
	23	ROADWAY CONTRIBUTING CIRCUMSTANCES
	25	WEATHER CONDITION

SEVERITY:

*NEEDS TO MATCH PERSON LEVEL

The severity of a crash is based on the most severe injury to any person involved in the crash.

- 01- No Injury/PPD
- 02- Possible Injury
- 03- Suspected Injury
- 04- Suspected Serious Injury
- 05- Fatal

WEATHER CONDITION:

- 01- Clear
- 02- Cloudy
- 03- Rain
- 04- Snowing
- 05- Blowing Snow
- 06- Sleet, Hail
- 07- Fog, Smog
- 08- Severe Crosswinds

Crash Codes

Column 1

CODES	1	SEVERITY
	12	WORK ZONE TYPE
	13	WORK ZONE LOCATION
	22	MANNER OF COLLISION
	23	ROADWAY CONTRIBUTING CIRCUMSTANCES
	25	WEATHER CONDITION

WORK ZONE TYPE:

- 01- Yes
- 02- No
- 03- Unknown

WORK ZONE LOCATION:

- 01- Before the First Work Zone Warning Sign
- 02- Advanced Warning Area (after the first warning sign, but before the work area)
- 03- Transition Area (where lanes are shifted or tapered for lane closure)
- 04- Activity Area (adjacent to actual work area, whether workers and equipment were present or not)
- 05- Termination Area (after the activity area, but before traffic resumes normal conditions)
- 96- Not Applicable/No Work Zone
- 99- Unknown

Crash Codes

Column 1

CODES	1	SEVERITY
	12	WORK ZONE TYPE
	13	WORK ZONE LOCATION
	22	MANNER OF COLLISION
	23	ROADWAY CONTRIBUTING CIRCUMSTANCES
	25	WEATHER CONDITION

MANNER OF COLLISION:

- 01- Angle
- 02- Front to Rear
- 03- Head On (front-to-front)
- 04- Sideswipe Same Direction
- 05- Sideswipe Opposite Direction
- 06- Parked Vehicle
- 07- Rear to Side
- 08- Rear to Rear
- 96- Not Applicable/Single Veh
- 97- Other*
- 99- Unknown

Manner of Collision: Identifies the orientation of two motor vehicles in-transport when they are involved in the FIRST HARMFUL EVENT of a collision crash. If the FIRST HARMFUL EVENT is not a collision between two motor vehicles in-transport, it is coded as 96.

Crash Codes

Column 1

CODES	1	SEVERITY
	12	WORK ZONE TYPE
	13	WORK ZONE LOCATION
	22	MANNER OF COLLISION
	23	ROADWAY CONTRIBUTING CIRCUMSTANCES
	25	WEATHER CONDITION

Roadway Contributing Circumstances:

Apparent condition of the roadway which may have contributed to the crash. Up to two codes may be entered.

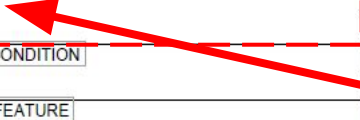
ROADWAY CONTRIBUTING CIRCUMSTANCES:

- 01- None
- 02- Debris
- 03- Rut, Hole, Bump
- 04- Road Surface Condition (wet, icy, snow, slush, etc.)
- 05- Work Zone (construction/maintenance/utility)
- 06- Worn, Travel-Polished Surface
- 07- Traffic Control Device (inoperative, missing, or obscured)
Shoulder (none, low, soft, high)
- 08- Animal Caused Evasive Action
- 09- Non-Motorist Caused Evasive Action
- 10- Non-Contact Vehicle Caused Evasive Action
- 11- Prior Crash
- 12- Emergency/Maintenance/Tow Vehicle Displaying Lights
Prior to Crash
- 13- HOV/Express Lane Related
- 14- Obstruction in Roadway
- 15- Related to a Bus Stop
- 16- School Bus Involved
- 17- Traffic Incident (not including a prior crash)
- 97- Other*
- 99- Unknown

Crash Codes

Column 2

26	LIGHT CONDITION
27	ROADWAY SURFACE CONDITION
28	ROADWAY JUNCTION/FEATURE
29	ROAD JURISDICTION
30	NON-MOTORIST ACTION
31	NON-MOTORIST CONTRIBUTING CIRCUMSTANCES



LIGHT CONDITION:

- 01- Daylight
- 02- Dark - Lighted
- 03- Dark - Not Lighted
- 04- Dark - Unknown Lighting
- 05- Dawn
- 06- Dusk
- 99- Unknown

Light Condition: The type/level of light that existed at the time of the motor vehicle crash.

Crash Codes

Column 2

26	LIGHT CONDITION
27	ROADWAY SURFACE CONDITION
28	ROADWAY JUNCTION/FEATURE
29	ROAD JURISDICTION
30	NON-MOTORIST ACTION
31	NON-MOTORIST CONTRIBUTING CIRCUMSTANCES

Roadway Surface Condition: The roadway surface condition at the time and place of a crash.

ROADWAY SURFACE CONDITION:

- 01- Dry
- 02- Wet
- 03- Snow
- 04- Slush
- 05- Ice/Frost
- 06- Water (standing, moving)
- 07- Mud
- 08- Sand, Dirt, Gravel
- 09- Oil
- 10- Dirt
- 11- Gravel
- 12- Sand
- 97- Other*
- 99- Unknown

Crash Codes

Column 2

26	LIGHT CONDITION
27	ROADWAY SURFACE CONDITION
28	ROADWAY JUNCTION/FEATURE
29	ROAD JURISDICTION
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Roadway Junction/Feature:

An intersection consists of two or more roadways that intersect at the same level.

ROADWAY JUNCTION/FEATURE:

- 00- No Special Feature/Junction
- 01- Bridge (overpass/underpass)
- 02- Railroad Crossing
- 03- Business Drive
- 04- Farm/Residential Drive
- 05- Alley
- 06- Crossover in Median
- 07- On-Ramp Merge Area (Acceleration Lane)
- 08- Off-Ramp Diverge Area (Deceleration Lane)
- 09- On-Ramp
- 10- Off-Ramp
- 20- 4-Leg Intersection
- 21- T-Intersection
- 22- Y-Intersection
- 23- 5-Leg or More Intersection
- 24- Roundabout/Traffic Circle
- 25- Ramp Intersection With Crossroad
- 26- Multi Use Path/Trail Intersection
- 96- Not Applicable (for back compatibility)
- 99- Unknown

Crash Codes

Column 2

26	LIGHT CONDITION
27	ROADWAY SURFACE CONDITION
28	ROADWAY JUNCTION/FEATURE
29	ROAD JURISDICTION
30	NON-MOTORIST ACTION
31	NON-MOTORIST CONTRIBUTING CIRCUMSTANCES

Non-Motorist Action: This element describes the action(s) of the non-motorist at the time of their involvement in the crash.

NON-MOTORIST ACTION:

- 01- Entering or Crossing Road
- 02- Walking/Cycling Along Roadway with Traffic
- 03- Walking/Cycling Along Roadway Against Traffic
- 04- Waiting to Cross Roadway
- 05- Walking/Cycling on Sidewalk
- 06- Working in Trafficway
- 07- Working on Vehicle
- 08- Pushing Motor Vehicle
- 09- In Roadway-other*
- 10- Adjacent to Roadway (e.g. Shoulder, Median)
- 12- Leaving/Approaching Disabled Vehicle
- 13- Entering Vehicle
- 97- Other*
- 99- Unknown

Crash Codes

Column 2

26	LIGHT CONDITION
27	ROADWAY SURFACE CONDITION
28	ROADWAY JUNCTION/FEATURE
29	ROAD JURISDICTION
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31	NON-MOTORIST CONTRIBUTING CIRCUMSTANCES

Non-Motorist Contributing

Circumstances: This element describes the action(s) and/or circumstances of the non-motorist that may have contributed to the crash.

NON-MOTORIST CONTRIBUTING CIRCUMSTANCES:

- 00- None
- 01- Improper Crossing
- 02- Dart/Dash
- 03- Wrong Side of Road
- 04- Not Visible
- 05- Inattentive
- 06- Failure to Obey Traffic Signs, Signals, or Officer
- 07- Failure to Yield Right-of-Way
- 08- In Roadway Improperly (Lying, Kneeling, Standing, etc.)
- 09- Improper Turn/Merge
- 10- Improper Passing
- 99- Unknown

Crash Codes

Column 3

32	NON-MOTORIST LOCATION
33	HORIZONTAL ALIGNMENT
34	VERTICAL ALIGNMENT
35	PAVEMENT TYPE
36	LOCATION OF FIRST HARMFUL EVENT
37	FIRST HARMFUL EVENT

Non-Motorist Location: This element identifies the location of the non-motorist with respect to the roadway at the time of the crash.

NON-MOTORIST LOCATION:

- 01- Intersection - Marked Crosswalk
- 02- Intersection - Unmarked Crosswalk
- 03- Midblock Crosswalk
- 04- School Crosswalk - Intersection
- 05- School Crosswalk - Midblock
- 06- Travel Lane (not crosswalk or intersection)
- 07- Median/Island
- 08- Shoulder/Roadside
- 10- Sidewalk
- 12- On-Street Bike Lane
- 13- Shared Use Path/Trail
- 14- Outside Right-of-Way
- 15- Inside Building
- 16- Intersection - Not in Crosswalk (marked or unmarked)
- 17- Separated Bike Lane
- 18- Driveway Access
- 99- Unknown

Crash Codes

32	NON-MOTORIST LOCATION
33	HORIZONTAL ALIGNMENT
34	VERTICAL ALIGNMENT
35	PAVEMENT TYPE
36	LOCATION OF FIRST HARMFUL EVENT
37	FIRST HARMFUL EVENT

Alignment: The geometric or layout and inclination characteristics of the roadway in the direction of travel for this vehicle.

HORIZONTAL ALIGNMENT:

- 01-Straight
- 03-Curve Left
- 04- Curve Right
- 99- Unknown

VERTICAL ALIGNMENT:

- 01- Level
- 03- Hillcrest
- 04- Sag (bottom)
- 05- Uphill
- 06- Downhill
- 99- Unknown

Crash Codes

32	NON-MOTORIST LOCATION
33	HORIZONTAL ALIGNMENT
34	VERTICAL ALIGNMENT
35	PAVEMENT TYPE
36	LOCATION OF FIRST HARMFUL EVENT
37	FIRST HARMFUL EVENT

PAVEMENT TYPE:

- 01- Concrete
- 02- Asphalt (blacktop)
- 03- Gravel,Stone
- 04- Dirt
- 05- Brick,Block
- 99- Unknown

Pavement Type: The type of pavement on roadway at crash location.

Crash Codes

Column 3

32	NON-MOTORIST LOCATION
33	HORIZONTAL ALIGNMENT
34	VERTICAL ALIGNMENT
35	PAVEMENT TYPE
36	LOCATION OF FIRST HARMFUL EVENT
37	FIRST HARMFUL EVENT

Location of First Harmful Event: The location of the first harmful event as it relates to its position within or outside the traffic way

LOCATION OF FIRST HARMFUL EVENT:

- 01- On Roadway
- 03- Median
- 04- Gore
- 05- Roadside (outside of shoulder)
- 06- In Parking Lane or Zone (Within Trafficway)
- 07- Off Roadway, Location Unknown
- 08- Outside Trafficway
- 09- Parking Lot Aisle or Stall
- 10- Quasi-public Road or Parking Lot Way
- 11- Shoulder, Left Side
- 12- Shoulder, Right Side
- 13- Separator/Traffic Island
- 99- Unknown

Crash Codes

Column 3

32	NON-MOTORIST LOCATION
33	HORIZONTAL ALIGNMENT
34	VERTICAL ALIGNMENT
35	PAVEMENT TYPE
36	LOCATION OF FIRST HARMFUL EVENT
37	FIRST HARMFUL EVENT

First Harmful Event: The first injury or damage-producing event that characterizes the crash type.

FIRST HARMFUL EVENT

NON-COLLISION:

- 07- Overturn/Rollover
- 08- Cargo Equipment Loss or Shift
- 09- Jackknife
- 10- Fire/Explosion
- 11- Immersion
- 12- Fell/Jumped From Motor Vehicle
- 19- Other Non-Collision*

MOTOR VEHICLE COLLISION

- 20- Collision With Other Motor Vehicle in Transport
- 21- Collision With Parked Motor Vehicle

COLLISION WITH NON-MOTORIST

- 22- Pedestrian
- 23- Pedacycle
- 24- Other Non-Motorist

Crash Codes

Column 3

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37	FIRST HARMFUL EVENT

FIRST HARMFUL EVENT

COLLISION WITH NON-FIXED OBJECT:

- 25- Animal - Wild
- 26- Animal - Domestic
- 27- Work Zone/Maintenance Equipment
- 28- Freight Rail
- 29- Light Rail
- 30- Passenger Heavy Rail
- 31- Thrown or Fallen Object
- 32- Collision Between Motor Vehicle in Transport and Vehicle Cargo/Part or Object Set in Motion by Motor Vehicle
- 39- Other Non-Fixed Object*

First Harmful Event: The first injury or damage-producing event that characterizes the crash type.

Crash Codes

Column 3

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34	VERTICAL ALIGNMENT
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37	FIRST HARMFUL EVENT

First Harmful Event: The first injury or damage-producing event that characterizes the crash type.

FIRST HARMFUL EVENT

COLLISION WITH FIXED OBJECT:

- 40- Guardrail
- 41- Concrete Barrier
- 42- Cable Barrier
- 43- Crash Cushion
- 44- Guardrail End Section
- 45- Concrete Sloped End Section
- 46- Cable Barrier End Section
- 48- Bridge Rail
- 49- Bridge Pier or Support
- 50- Bridge Overhead Structure
- 51- Traffic Sign Support
- 52- Delineator Post
- 53- Other Post, Pole or Support
- 54- Utility Pole/Light Support
- 55- Traffic Signal Support
- 56- Culvert
- 57- Ditch
- 58- Embankment
- 59- Snow Bank
- 60- Tree/Shrubbery
- 62- Fence
- 63- Curb
- 64- Fire Hydrant
- 65- Mailbox
- 66- Building
- 67- Utility Box
- 68- Other Traffic Barrier*
- 69- Other Fixed Object*

Diagram & Narrative

DIAGRAM

Crash diagrams are used to display and identify similar crash patterns. They provide information on the type and number of crashes; including conditions such as time of day, day of week, climatic conditions, pavement conditions, and other information critical to determining the causes of safety problems.
Always indicate the direction of North, in conjunction with the diagram of the crash.

NARRATIVE

Narrative: This space is provided for entry of an appropriate text description of the crash occurrence as investigated by the officer.
***It is strongly recommend that all fatal crash reports have a narrative.**

Vehicle Information Overview

CODES	2	MOTOR VEHICLE BODY TYPE	7	MOST DAMAGED AREA	14	DIRECTION OF VEHICLE TRAVEL	18	VEHICLE MANEUVER				
	3	TRAILING UNITS	8	EXTENT OF DEFORMITY-MOST DAMAGED AREA	15	VEHICLE CONTRIBUTING CIRCUMSTANCES	19	DRIVER DISTRACTION				
	4	CARGO BODY TYPE	9	ALCOHOL/DRUG USE SUSPECTED	16	DRIVER CONDITION	20	TRAFFIC CONTROL DEVICE				
	5	SPECIAL FUNCTION OF MOTOR VEHICLE	10	ALCOHOL/DRUG TEST	17	DRIVER CONTRIBUTING CIRCUMSTANCES	21	ROADWAY DESCRIPTION				
	6	AREA OF INITIAL IMPACT	11	TEST RESULTS	17	DRIVER CONTRIBUTING CIRCUMSTANCES	24	VISUAL CONTRIBUTING CIRCUMSTANCES				
	VEH#	VIN	PLATE	STATE	EXPIRATION	COLOR	MAKE	MODEL	YEAR	OCC		
DRIVER NAME / ADDRESS								PHONE				
VEHICLE	1	DL NUMBER	CLASS	ENDORSEMENTS	RESTRICTIONS	DL EXPIRATION	DATE OF BIRTH	AGE	CHARGES			
	OWNER NAME / ADDRESS								PHONE			
	CARRIER NAME / ADDRESS							CDL PRESENTED AT SCENE	PHONE			
	US DOT #	CVSA INSPECTION #	OPERATING AUTHORITY (ICC)	WEIGHT	HAZMAT	RELEASED	CARGO	PURPOSE OF USE				
	#1 TRAILER PLATE #	STATE	EXPIRATION DATE	LENGTH	#2 TRAILER PLATE #	STATE	EXPIRATION DATE	LENGTH	#3 TRAILER PLATE #	STATE	EXPIRATION DATE	LENGTH
	SPEED	POSTED	ADVISORY	TRAVEL	IMPACT	ESTIMATED BY	EVENT	1	2	3	4	Most Harmful
	ESTIMATE	DISPOSITION	TOWED BY	INSURANCE COMPANY	EFFECTIVE DATE	EXPIRATION DATE						
	POLICY NUMBER	AGENCY THAT SOLD POLICY	APPEARS VALID	PHONE								

Vehicle Information

CODES	2	MOTOR VEHICLE BODY TYPE	7	MOST DAMAGED AREA	14	DIRECTION OF VEHICLE TRAVEL	18	VEHICLE MANEUVER
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AREA OF INITIAL IMPACT:

The area of the motor vehicle that received the initial impact in the crash. This information is useful in determining the direction of the initial forces involved in a crash.

EXTENT OF DEFORMITY-MOST DAMAGED AREA:

Estimate of the *total* damage to the motor vehicle resulting from the crash. Estimate the level of deformity sustained by this motor vehicle caused by the crash.

MOST DAMAGED AREA:

The area of the vehicle that received the most damage. Often, the area of initial impact and most damaged area will be the same; however, this is not always the case.

Vehicle Information

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ALCOHOL/DRUG USE SUSPECTED:

The law enforcement officer suspects that the driver involved in the crash has recently used alcohol or drugs. This field does not require that a test be administered and includes alcohol and/or drug use both under and over the legal limit.

ALCOHOL/DRUG TEST:

Indicate if alcohol or drug test is administered.

00-Not Given
 02-Alcohol
 03-Drug
 04- Both
 05- Taken to M.E.
 89- Not Provided

TEST RESULTS:

The general results of alcohol or drug test(s). Often an officer will have to file an amendment for test results due to the amount of time needed for results to become available. The actual BAC results are recorded in the Person(s) Involved section. 01-Alcohol-Pos, 02-Drug-Pos, 03-Both-Pos, 04-Negative, 05-Pending, 96- Not Applicable/No Test

Vehicle Information

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		VEH#	VIN	PLATE	STATE	EXPIRATION	PRODUCT	MAKE	MODEL	YEAR

VEHICLE CONTRIBUTING CIRCUMSTANCES:

Pre-existing vehicle defects, mechanical system failures, or other vehicle maintenance-type conditions that may have contributed to the crash. This information should be amended if any contributing factors are found.

DRIVER CONDITION:
Any relevant condition of the driver immediately preceding the crash.

DRIVER CONTRIBUTING CIRCUMSTANCES:

The actions of the driver that contributed to the crash, based on the judgment of the investigating officer.

Vehicle Information

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		VEH#	VIN	PLATE	STATE	EXPIRATION	COLOR	MAKE	MODEL	YEAR

VEHICLE MANEUVER:
The controlled maneuver the motor vehicle was executing immediately prior to the beginning of the sequence of events.

DRIVER DISTRACTION:
Distractions that may have affected the driver performance. This element focuses on distractions inside the vehicle prior to the crash. If distracted driving is suspected please explain in the narrative.

Vehicle Information

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		VEH#	VIN	PLATE#	STATE	EXPIRATION	COLOR	MAKE	MODEL	YEAR

TRAFFIC CONTROL DEVICE:

All signs, signals, markings and devices for the purpose of regulating, warning, or guiding traffic.

ROADWAY DESCRIPTION:

The type of roadway the vehicle was traveling on and whether it serves one-way or two-way traffic. A divided highway is a facility that is continuously separated by either a barrier or a raised/depressed median between the opposing directions of traffic.

VISUAL CONTRIBUTING CIRCUMSTANCES:

Apparent visual conditions that may have contributed to the crash. If more than one condition exists, enter the code element for each vehicle that most directly contributed to the crash.

Vehicle Information

CODES	2	MOTOR VEHICLE BODY TYPE			
	3	TRAILING UNITS			
	4	CARGO BODY TYPE			
	5	SPECIAL FUNCTION OF MOT			
	6	AREA OF INITIAL IMPACT			
		VEH#	VIN		
VEHICLE	1	DRIVER NAME / ADDRESS			
		PLATE NUMBER			
		OWNER NAME / ADDRESS			
		CARRIER NAME / ADDRESS			
		US DOT #	CVSA INS		
		#1 TRAILER PLATE #	STATE		
		SPEED	POSTED	ADVISORY	TRAVEL
		ESTIMATE			DISP
		POLICY NUMBER			

VEHICLE #:

The vehicle known or thought to be “at fault” must be identified as Vehicle Number 1.

All other vehicles involved in the crash must be listed after vehicle 1.

Vehicle Information

CODES	3	TRAILING UNITS	8	EXTENT OF DEFORMITY-MOST DAMAGED AREA	15	VEHICLE CONTRIBUTING CIRCUMSTANCES	19	DRIVER DISTRACTION			
	4	CARGO BODY TYPE	9	ALCOHOL/DRUG USE SUSPECTED	16	DRIVER CONDITION	20	TRAFFIC CONTROL DEVICE			
	5	SPECIAL FUNCTION OF MOTOR VEHICLE	10	ALCOHOL/DRUG TEST	17	DRIVER CONTRIBUTING CIRCUMSTANCES	21	ROADWAY DESCRIPTION			
	6	AREA OF INITIAL IMPACT	11	TEST RESULTS	17	DRIVER CONTRIBUTING CIRCUMSTANCES	24	VISUAL CONTRIBUTING CIRCUMSTANCES			
	VEH#	VIN		PLATE	STATE	EXPIRATION	COLOR	MAKE	MODEL	YEAR	OCC

VIN:

Enter the VIN for all vehicles involved.

PLATE & STATE:

Enter the License Plate number of all vehicles involved and the state in which it is registered.

Vehicle Information

VEHICLE	DRIVER NAME / ADDRESS							PHONE	
	DL NUMBER	CLASS	ENDORSEMENTS	RESTRICTIONS	DL EXPIRATION	DATE OF BIRTH	AGE	CHARGES	PHONE
	OWNER NAME / ADDRESS							PHONE	
	CARRIER NAME / ADDRESS	CDE PRESENTED AT SCENE		<input type="checkbox"/>				PHONE	

DRIVER NAME & DL #:
Enter Driver's License information for all drivers involved in the crash. Always specify which state issued the license.

OWNER & CARRIER NAME:
Make sure to enter the vehicle owner's name, especially if different from driver.
If commercial, specify the business/carrier the vehicle is registered to.

CHARGES:
If charges have not been filed when the DI-9 is completed, please update if/when driver of the vehicle is charged.

Vehicle Information

VE	#1 TRAILER PLATE #	STATE	EXPIRATION DATE	LENGTH	#2 TRAILER PLATE #	STATE	EXPIRATION DATE	LENGTH	#3 TRAILER PLATE #	STATE	EXPIRATION DATE	LENGTH
SPEED	POSTED	ADVISORY	TRAVEL	IMPACT	ESTIMATED BY	1	2	3	4	Most Harmful		
ESTIMATE	DISPOSITION		TOWED BY		INSURANCE COMPANY				EFFECTIVE DATE	EXPIRATION DATE		
POLICY NUMBER	AGENCY THAT SOLD POLICY				APPEARS VALID	<input type="checkbox"/>	PHONE					

ESTIMATE & DISPOSITION:

Enter correct “towed” code. Disposition Code level for a vehicle must match its damage level.

SPEED:

Posted, Travel, and Impact speed should always be filled out for each vehicle. Travel and impact speed can be estimated by 01- Officer, 02- Driver, 03- Passenger, 04- Witness.

TRAILER INFO:

Enter the license plate number, state and expiration date for up to three trailer units.

Vehicle Information

VE	#1 TRAILER PLATE #				STATE	EXPIRATION DATE		LENGTH	#2 TRAILER PLATE #				STATE	EXPIRATION DATE		LENGTH	#3 TRAILER PLATE #				STATE	EXPIRATION DATE		LENGTH
	SPEED	POSTED	ADVISORY	TRAVEL	IMPACT	ESTIMATED BY		EVENT	1	2	3	4	Most Harmful											
	ESTIMATE				DISPOSITION				TOWED BY		INSURANCE COMPANY				EFFECTIVE DATE		EXPIRATION DATE							
	POLICY NUMBER					AGENCY THAT SOLD POLICY					APPEARS VALID				<input type="checkbox"/>	PHONE								

SEQUENCE OF EVENTS:

The events in sequence related to the motor vehicle (**NOT DRIVER**), including both non-collision and collision events. The sequence of events boxes are used to describe what occurred during the crash.

In order to account for potentially complex scenarios, you may enter up to four events per vehicle. If there are more than four events, record the four most significant events.

The sequence of events codes are grouped into three categories: **1**) non-collision (i.e. ran-off road and rollover); **2**) collisions with non-fixed objects (i.e. motor vehicle vs. motor vehicle and motor vehicle vs. pedestrian); and **3**) collisions with fixed objects (i.e. utility poles or trees).

Driver Information

	VEH#	NAME / ADDRESS		PHONE		AGE	DOB		BAC	SEX	
Driver 1		PERSON TYPE	SEATING POSITION		INJURY LEVEL		INJURY AREA		INJURY CAUSE		TRANSPORTED BY
		SAFETY EQUIPMENT	USED PROPERLY		AIRBAG		EJECTION		EJECTION PATH		EXTRICATION
Driver 2		PERSON TYPE	SEATING POSITION		INJURY LEVEL		INJURY AREA		INJURY CAUSE		TRANSPORTED BY
		SAFETY EQUIPMENT	USED PROPERLY		AIRBAG		EJECTION		EJECTION PATH		EXTRICATION

PERSON TYPE:

Make sure to enter the correct person type based on seating position in the vehicle.

If a person is outside the vehicle, make sure to enter the correct codes. (ie, pedestrian, bicyclist, skater, scooter, etc.)

DOB & AGE & SEX:

Make sure DOB and AGE are aligned/consistent for each person.

Always include SEX as listed in state records.

BAC:

Make sure to Update the crash reports when you get the toxicology result. Don't forget to enter in the correct BAC levels.

Driver Information

	VEH#	NAME / ADDRESS		PHONE	AGE	DOB	BAC	SEX	
Driver 1		PERSON TYPE	SEATING POSITION	INJURY LEVEL	INJURY AREA	INJURY CAUSE		TRANSPORTED BY	
		SAFETY EQUIPMENT	USED PROPERLY	AIRBAG	EJECTION	EJECTION PATH		EXTRICATION	
		VEH#	NAME / ADDRESS		PHONE	AGE	DOB	BAC	SEX
Driver 2		PERSON TYPE	SEATING POSITION	INJURY LEVEL	INJURY AREA	INJURY CAUSE		TRANSPORTED BY	
		SAFETY EQUIPMENT	USED PROPERLY	AIRBAG	EJECTION	EJECTION PATH		EXTRICATION	

SEATING POSITION:

The location of each occupant in, on, or outside of the motor vehicle prior to the first event in the sequence of events of the crash. Non-Motorist' should be used for persons not riding in or on a motor vehicle (pedestrians, scooter/skaters, pedal cyclists, etc).

INJURY LEVEL:

The injury severity level for each person involved in the crash. Severity of crash and injury level of most injured person must match.

TRANSPORTED TO/BY:

The type and identity of the unit that transported the patient to the receiving medical facility. Name of the medical facility to which the injured person was transported. If the person is not transported to a medical facility for treatment, please enter 00. This includes people who died on scene.

Driver Information

	VEH#	NAME / ADDRESS		PHONE	AGE	DOB	BAC	SEX	
Driver 1		PERSON TYPE	SEATING POSITION	INJURY LEVEL	INJURY AREA	INJURY CAUSE		TRANSPORTED BY	
		SAFETY EQUIPMENT	USED PROPERLY	AIRBAG	EJECTION	EJECTION PATH		EXTRICATION	
		VEH#	NAME / ADDRESS		PHONE	AGE	DOB	BAC	SEX
Driver 2		PERSON TYPE	SEATING POSITION	INJURY LEVEL	INJURY AREA	INJURY CAUSE		TRANSPORTED BY	
		SAFETY EQUIPMENT	USED PROPERLY	AIRBAG	EJECTION	EJECTION PATH		EXTRICATION	

SAFETY EQUIPMENT:

The safety restraint equipment in use by an occupant or the safety equipment used by a motorcyclist or non-motorist at the time of the crash.

USED PROPERLY:

This code refers to safety equipment in use by occupants in the vehicle. Example: Wearing a lap belt but with the shoulder belt under their arm or over their head.

Driver Information

	VEH#	NAME / ADDRESS		PHONE		AGE	DOB	BAC	SEX	
Driver 1		PERSON TYPE	SEATING POSITION	INJURY LEVEL	INJURY AREA	INJURY CAUSE		TRANSPORTED BY		
		SAFETY EQUIPMENT	USED PROPERLY	AIRBAG	EJECTION	EJECTION PATH		EXTRICATION		
Driver 2		PERSON TYPE	SEATING POSITION	INJURY LEVEL	INJURY AREA	INJURY CAUSE		TRANSPORTED BY		
		SAFETY EQUIPMENT	USED PROPERLY	AIRBAG	EJECTION	EJECTION PATH		EXTRICATION		

AIRBAG:

The deployment status of the air bags relative to the occupant's position in the vehicle.

EJECTION & EJECTION PATH:

The occupant was completely or partially thrown from the interior of the motor vehicle, excluding motorcycles, as a result of a crash.

EXTRICATION:

Extrication refers to the use of equipment or other force to remove persons from the vehicles, i.e., more than just lifting or carrying persons out of the wreckage.

Driver/Person Information

Driver 1	VEH# NAME / ADDRESS			PHONE		AGE	DOB	BAC	SEX	
	PERSON TYPE	SEATING POSITION	INJURY LEVEL	INJURY AREA	INJURY CAUSE	TRANSPORTED BY				
	SAFETY EQUIPMENT	USED PROPERLY	AIRBAG	EJECTION	EJECTION PATH	EXTRICATION				
Driver 2	VEH# NAME / ADDRESS			PHONE		AGE	DOB	BAC	SEX	TRANSPORTED TO
	PERSON TYPE	SEATING POSITION	INJURY LEVEL	INJURY AREA	INJURY CAUSE	TRANSPORTED BY				
	SAFETY EQUIPMENT	USED PROPERLY	AIRBAG	EJECTION	EJECTION PATH	EXTRICATION				
Passenger 2	VEH# NAME / ADDRESS			PHONE		AGE	DOB	BAC	SEX	TRANSPORTED TO
	PERSON TYPE	SEATING POSITION	INJURY LEVEL	INJURY AREA	INJURY CAUSE	TRANSPORTED BY				
	SAFETY EQUIPMENT	USED PROPERLY	AIRBAG	EJECTION	EJECTION PATH	EXTRICATION				

DAMAGED PROPERTY	OWNER OF DAMAGED PROPERTY	PHONE	DAMAGE ESTIMATE
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DAMAGED PROPERTY: Any motor vehicle crash that occurs on a traffic way or that occurs after the motor vehicle runs off a roadway but before events are stabilized. For a crash to have occurred, either property damage (to a motor vehicle or other property) or injury must have resulted. List all damaged property, including traffic barriers & signals, and owners of property.